



FACULTY OF
**PRE-HOSPITAL
CARE**

**FPHC 2024
Annual General
Meeting**

Contents

AGM Agenda.....	1
AGM Draft Minutes.....	2
Office Bearers' Reports.....	7
Chair's Report.....	7
Honorary Secretary's Report.....	10
Honorary Treasurer's Report.....	14
FPHC Committees and Groups Reports.....	16
Pre-Hospital Care Examinations Committee.....	16
Training and Standards Committee.....	18
Clinical Standards Committee.....	20
Communications Committee.....	21
Conference Committee.....	22
Paramedic and Nursing Group.....	23
Regional Advisory Group.....	25
Pre-Hospital Emergency Medicine Trainees' Association Group (PHEMTA).....	26
Intercollegiate Board for Training in Pre-Hospital Emergency Medicine (IBTPHEM).....	29
Student and Trainee Group.....	31
International Developments.....	33
Non-Healthcare Professionals Group.....	35
Diploma in Remote and Offshore Medicine.....	36
Gibson Chair.....	37

AGM Agenda

Faculty of Pre-Hospital Care Annual General Meeting 2024

Held on 21 January 2025 at 17:30 hours
GB Ong Room, RCSEd Edinburgh

No.	Item
1.	Apologies
2.	Minutes of Previous Meeting – 23 January 2024
3.	Annual Report
4.	Office Bearers Reports
	4.1 Chair’s Report
	4.2 Honorary Secretary’s Report
	4.3 Honorary Treasurer’s Report
5.	FPHC Committees and Groups Reports
	5.1 Pre-Hospital Care Examinations Committee
	5.2 Training and Standards Committee
	5.3 Clinical Standards Committee
	5.4 Communications Committee
	5.5 Conference Committee
	5.6 Paramedic and Nursing Group
	5.7 Regional Advisory Group
	5.8 Pre-Hospital Emergency Medicine Trainees’ Association (PHEMTA) Group
	5.9 Intercollegiate Board for Training in Pre-Hospital Emergency Medicine (IBTPHEM)
	5.10 Student and Trainee Group
	5.11 International Developments
	5.12 Non-Health Care Professionals Group
	5.13 Diploma in Remote and Offshore Medicine
	5.14 Gibson Chair
6.	Any Other Business – To be notified at the start of the meeting
7.	Date of Next Meeting – TBA

AGM Draft Minutes



Faculty of Pre-Hospital Care Annual General Meeting 2023

Held on 23rd January 2024 at 18:30 hours
GB Ong, RCSEd and TEAMS

Present: (In Person) P Hardy (PH) , A Smith (AS) , P Holden (PJPH), F Moore (FM), R Major, P Murray, A Pountney, S Rahman, S Riley, S Rogers, N Ruddell, Z Smeed, C Smith, M Smith, C Smith, J Squires, J Birks, L Bland, J Carrie, L Chan, M Esposito, C Foweraker, P Gates, C Haldane, J Hickman, A Jones, C Leech, D Lockey, R Mackenzie, P Towers, E Van Herwaarde, D Whitmore, M Creed, P Cowburn, A Thurgood, E Shewry, D Cody, A Richardson, J Garwood, A Martin-Bates, V Brown, N Berry, A Lindsay, N Howes, S Hazleman, M Thomas

Online: C Shaw (CS), P Hyde, A Patton, D Goodsman, J Hudgell, C Tschautscher, D Bruce, A Forbes
C Fitchett, S Ready

FPHC Office: C Buckley (CB)

Apologies: M Gibson, K Porter, J Wheelan, D Birley, E Atkinson, K Kendellen, J Dorman, D Welch, J Barratt, J Hall, E Stevenson

No.	Item
1.	Apologies
2.	Minutes of Previous Meeting – 24 January 2023
	The Minutes from the meeting conducted on 24 January 2023 were accepted without amendment as a true and accurate record.
	The Minutes were approved.

3.	<p>Annual Report</p> <p>PH stated the Annual Report was available on the website and a copy had been circulated to attendees and all members.</p>
4.	<p>Office Bearers Reports</p>
4.1	<p>Chair's Report</p>
	<p>Report tabled – available online on the FPHC website. Presented verbally by the Chair.</p> <p>The Chair thanked all for their attendance and advised that as part of the Constitution the meeting must be conducted in-person. The College have agreed to a hybrid meeting; however, the Constitution may change in the future. The Chair reminded attendees to sign in and asked all to give their attention to the full reports on the FPHC website.</p> <p>Manchester Arena Inquiry</p> <p>The Chair discussed the citation to provide a statement for the Manchester Arena Inquiry. The Faculty is seen as a hub for collaboration for monitored recommendations of the Inquiry in conjunction with other agencies such as NARU, College of Paramedics, NHS England. Due to the importance of the Inquiry, the Faculty functioned on a business-critical footing, only dealing with essential items during this time.</p> <p>The Diploma in Major Incident Management (DipMIM) Exam</p> <p>The mock exam diet was held yesterday (22 Jan 2024), with the first diet running in July 2024. This is an incredible achievement due to the hard work of deputy convenor Dr Paul Hunt and Dr Andy Smith, Dr Phil Cowburn, and Dr David Bruce as editorial group and many others who have contributed material and given up their valuable time to participate and support. PH expressed thanks to everyone who supported this new exam and extended thanks to the College exams team.</p> <p>IBTPHEM</p> <p>The Intercollegiate Board for Pre-Hospital Emergency Medicine (IBTPHEM) is now under the remit of the Faculty.</p> <p>FPHC Conference</p> <p>The conference was oversubscribed and hugely successful, thanks to Professor David Lockey and Gordon Ingram and all who participated, for producing such a strong programme. A larger venue for the next conference may be required. The conference produced a huge output in the way of podcasts and posters which are displayed on the FPHC website with author consent.</p> <p>Honorary Fellowships and FPHC Medal 2022</p> <p>Honorary Fellowships and FPHC Medals were awarded and presented at the conference. Nominations for the 2023 Medal are open until the 9th of February, for anyone who wishes to nominate.</p>

Exams & DipROM Programme

Exams go from strength to strength, with a total of 364 candidates last year. The DIMC, FIMC, DRTM and DUMC ran with full diets. More attention is being given to the DipROM program and the Faculty is looking at collaborating with other partners to deliver this.

Faculty Advisory Board (FAB)

There was a strong attendance at the last FAB meeting and many actions derived from this are progressing. There are new committees, new members and work is increasing on consensus statements.

International Developments

There has been a significant increase in international activity with Dr David Bruce leading on the delivery of the PHC trauma courses in Chennai and courses booked in Nepal and Katmandu. This follows on from work last year that ran in parallel with the RCSEd International conference in Chennai. These activities increase the international reach of the Faculty. Thank you to Dr Bruce who will be standing down as International Developmental lead after 5 years in the role.

Any other business

The Faculty collaborated on the relaunch of the charity Saving Lives International. FPHC wished to remember with sadness the passing of Dr Judith George, (known as Dr Judith Fisher) and Dr Brian Steggles, formerly FPHC Chair from 2001 to 2006. Members represented the Faculty at both funerals.

The Faculty would like to thank all who have demitted from their roles and advised there are other advertised opportunities. All members are encouraged to apply. The Chair thanked all for attending the AGM and thanked all for their continued support.

4.2 Honorary Secretary's Report

Report tabled – available online on the FPHC website. Presented verbally by AS.

AS welcomed everyone and thanked all for joining both in person and remotely. No questions had been submitted online prior to the meeting and all in attendance were reminded to sign in to ensure the meeting is quorate.

New Appointments

AS offered a huge thanks to all who have demitted in the past year and acknowledged all the work that has been undertaken.

AS congratulated the following on their new appointments: Dr Fionna Moore, Vice Chair; Dr Charlotte Haldane, Clinical Standards Chair; Gordon Ingram, Conference Lead; Neil Flowers, Communications Chair; and Natalie Lonsdale, Regional Groups Lead.

There are several posts and opportunities currently being advertised. AS asked all to consider applying to ensure a diverse group of volunteers are involved with the Faculty. Succession planning is ongoing at present; therefore, no new posts will be announced at this AGM.

Membership

Membership still shows growth with 14.33% increase since the last AGM.

Foundation Manual

There has been further work on the foundation manual, and we have moved to a new e-publisher to provide the electronic version and printing. The sale of the manual remains high.

Webinars

Webinars continue to be well attended.

Social Media

All social media accounts have experienced growth especially Linked In with an increase of 23%.

Education and Exams

The development of the Diploma in Major Incident Management (DMIM) has been a tremendous effort by many individuals. The mock exam was a success, providing valuable learning experiences. The presence of senior national leads underscored the potential of the DMIM and highlighted the significant gap it is addressing. Planning is now underway for the first formal diet. AS emphasised the hard work of everyone involved, particularly LB and her team.

Student and Regional Groups

AS mentioned the importance of the student and regional groups collaborating and urged all who are interested to get involved.

Office Team

AS welcomed SM who has now joined the team. AS thanked BS for all the support and hard work the office team do.

Reports

AS reminded all in attendance to read the formal reports which all are available to view on the FPHC website.

4.3 Honorary Treasurer’s Report

Report tabled – available online on the FPHC website. Presented verbally by PJPH

PJPH advised the FPHC accounts were not available as these run in line with the RCSEd accounting year.

	<p>PJPH thanked BS for providing developed financial forecasting. The Faculty is £76,000 better off than predicted which is due to a combination of increased income and decreased expenses. The expected success of the Diploma in Major Incident Management will contribute to the bottom line.</p> <p>A contributing factor to this total was the Conference which was a phenomenal success.</p> <p>PJPH thanked BS and the office team for their hard work.</p>
5.	FPHC Committees and Groups Reports
5.1	Pre-Hospital Care Examinations Committee
5.2	Training and Standards Committee
5.3	Clinical Standards Committee
5.4	Paramedic and Nursing Group
5.5	Regional Representatives Group
5.6	Conference and Events Group
5.7	Pre-Hospital Emergency Medicine Trainees' Association (PHEMTA) Group
5.8	Student and Junior Doctors Group
5.9	International Developments
5.10	Non-Health Care Professionals Group
5.11	Postgraduate Programmes
6.	Any Other Business – to be notified at the start of the meeting
	No other business.
7.	Date of Next Meeting - AGM 2024
	Tuesday 21 January 2025

Office Bearers' Reports

Chair's Report



Dr Pam Hardy

Chair, Faculty of Pre-Hospital Care

This year has seen us build on many of the achievements we reported on last year and we continue to deliver against our strategy.

We have completed a comprehensive review and update of our FIMC eligibility and Level 8 Accreditation processes to ensure these align with the current curriculum and support applicants from multi-professional backgrounds, whilst promoting the PHEM sub-specialty route for those who are eligible.

We continue our work with NHS England and others to deliver on the monitored recommendations of the Manchester Arena Inquiry and in April I was invited alongside the CEO of the College of Paramedics, Tracy Nicholls to present at the Clinical Response to Major Incidents (CRMI) launch in Manchester, in the presence of Hon. Sir John Saunders.



This includes work to progress the tangible recommendations of our psychosocial report "Valuing Staff, Valuing Patients" and collaboration on initiatives to help close the care gap, as well as some specific interventions.

As planned, we ran a mock exam followed by the first diet of the Diploma in Major Incident Management this year, an incredible achievement and my sincere thanks go to all who made that happen, and to our first candidates.

We have seen a number of new members into our committees and groups, and they have enthusiastically taken up the baton with some great results. We offer them a warm welcome, and sincere thanks to all those who are demitting roles for their countless contributions.

It is great to see the publication of some new consensus statements and I know more are in progress, along with the updating of others. This has also led to robust alliance with other organisations, and we are happy to have a new formal Memorandum of Understanding with IMPACT – the Centre for Post-Collision Research, Innovation and Translation, through one of our Fellow members (and FPHC medallist!) Professor Tim Nutbeam.

Our international engagement continues to expand with continued the cooperation with Saving Lives International (SLI) and the Faculty of Disaster Medicine – India and Nepal (FDMIN) and further Pre-hospital Trauma Courses being run in Chennai and Kathmandu, with more to follow.

“Business as usual” continues with so many contributing to multiple exam diets, courses, webinars and revision of programmes in addition to representation at many meetings and conferences. The Training and Standards Committee oversee 30 UK course endorsements as well as international courses in India, Nepal and Poland, and worldwide with the World Rugby Union Passport, creating over a third of our income.



Extraordinary achievements and dedication have been recognised with the award of two FPHC Medals this year – to Dr Simon Lewis and Dr Juergen Klein – both will be well known to many of you, and we offer them our warmest congratulations.

All this has taken place this year in parallel with the RCSEd Governance and Faculties review, which has not only allowed us to review and update some of our processes, but also to reflect on our achievements. Our self-assessment report ran to 30 pages along with supporting materials and highlighted many metrics of success over the 28 years of our existence, forged through strong collaboration. I would particularly like to thank Beth Stevenson, FPHC Manager and Dr David Bruce for their help with that.

Despite our many successes, membership has remained somewhat static and will be a focus for next year. We look to all our members to help promote the work of the Faculty in their activities and to encourage others to join. We are looking forward to meeting with colleagues in event medicine early in the New Year as well as other faculties within RCSEd and others to explore some common workstreams. We will also prioritise the review of our FPHC manuals, work on which is already in progress.

As always, we are keen to ensure inclusivity in all our activities and it is good to hear of the events and conversations that are ongoing to support this. We welcome any and all contributions to our work, no matter how small. We really do appreciate the demands on all our volunteers.

We are very much looking forward to showcasing some of our work at our 2025 conference in November, here at the Royal College of Surgeons of Edinburgh, and hope to see many of you there.



Please do read the reports below and I extend my sincere thanks to everyone who has contributed.

I remain immensely grateful for the hard work of Beth and the FPHC Office team without whom none of this would be possible, and to my fellow Office Bearers, Exec team, and all those within the Royal College of Surgeons of Edinburgh who support us. I would also like to use this opportunity to thank our Patrons, Professor Myles Gibson and Professor Sir Keith Porter, for their continued guidance and invaluable support.

Thank you to all our members for your continued support to the Faculty of Pre-hospital Care.

Pam Hardy
Chair, Faculty of Pre-hospital Care

Honorary Secretary's Report



Dr Andy Smith

Honorary Secretary, Faculty of Pre-Hospital Care

It has been a very busy year full of challenges. I am so grateful for the support of the Office Bearers, Executive, but especially the support from Beth and her FPHC Office team. We await the outcomes of the College Governance Review and will hopefully be able to share required changes in due course.

The succession planning for the FPHC has progressed well, duly completed through a transparent process of applications and interviews the following have come into post:

- Executive Paramedic Representative –Martin Esposito
- FAB Doctor Representative & Psychosocial Project Working Group – Sarah Morton
- FAB Paramedic Representative – Claire Fitchett
- Event Healthcare Standard Group representative – Nick Castle
- Students Group Chair – Sophie Riley
- Students Group Secretary – Jake Kilmartin
- Students Group Treasurer – Yvonne O'Neill

We are currently seeking interest in the roles of Vice Chair (Non-Doctor) and Accreditation Lead.

We express our sincere gratitude to all who have demitted office during this last year for their most generous service to the FPHC.

In 2025 there will be several posts becoming available as colleagues demit office. Of note are:

- FPHC Chair
- FPHC Honorary Secretary
- FPHC Honorary Treasurer
- Gibson Chair

Please watch out for the information on how to apply for these roles if you are interested.

Membership:

We continue to receive enquires in respect of levels of membership, which I am most grateful for the kind assistance of Sarah in processing.

Current membership as of the 18th November 2024 is:

Faculty of Pre-Hospital Care			
	Faculty Numbers		Percentage Increase
	Nov 2023	Nov 2024	
Fellow			
Fellow (Paying in Faculty)	124	124	0.00%
Fellow (Paying Other Faculty)	19	19	0.00%
Totals for Fellows	143	143	0.00%
Member			
Member (Paying in Faculty)	1017	1022	0.49%
Member (Paying Other Faculty)	45	44	-2.22%
Totals for Members	1062	1066	0.38%
TOTALS	1205	1209	0.33%

Work continues to attract new members and retain current membership.

FPHC Medal

The nomination process is now open for the FPHC Medal. You can nominate via the FPHC website [FPHC Medal – The Faculty of Pre-Hospital Care](#). The window for nominations closes on **Friday 17 January 2025 at 17:00**.

FPHC Foundation Manual

The FPHC Immediate Care manual continue to sell well and remains well via e-platform facility. The manual will require a review in the forthcoming year.

FPHC Webinars

The FPHC continue to deliver several webinars, including the delivery of several webinars in collaboration with the FPHC regional representative Group and the FPHC Student and Trainee Group. The recordings are available to watch on the Faculty website. All details are on the webinar page of the FPHC website under education and resources – resources – faculty blog & webinars.

Social Media

There remains pleasing growth through social media:

Social Media Accounts	Nov-23	Nov-24	Increase in Followers %
Facebook	5326	5494	3%
Twitter	9307	9880	6%
LinkedIn	5391	6078	13%

Educational resources and examinations.

Congratulations to Dr Laura Bland and her team for all the planning and successfully holding the DIMC and FIMC examinations. The admin & planning resource for supporting the exams now sits directly with the Exams team, our thanks to Theo Theologidis for his continued support.

The new Diploma in Major Incident Management (DipMIM) held the mock examination in January 2024 and first formal diet in June/July 2024. I am pleased to report the success of this examination. We were unable to hold a diet in January 2025. The next diet will be held in June 2025. A huge effort by the exam writing team and editorial group lead by Deputy Convenor Dr Paul Hunt was undertaken. I wish to offer my gratitude to all engaged in this new diploma. It is intended to decouple the two parts of the examination, with part A (Single Best Answers) being permissive to take to take part B (Structured Orals). Any changes will be notified through the regulations on the website.

Equally gratitude to the deputy convenors for delivering the diplomas in Retrieval and Transfer Medicine, and Urgent Medical Care. The amount of effort to achieve these examinations is tremendous.

The DipROM programme, continues to be delivered and the Crowd Doctors and Practitioners Course ran three courses in 2024, Two courses are planned for 2025.

Student & Regional Groups

Great work continues in these groups, we aim to continue with a closer collaboration between these and other pre-hospital care groups to develop a rich resource of CPD meetings and events.

Conference.

The FPHC is planning the next conference – 10th & 11th November 2025 at the College in Edinburgh. A “save the date” has already been issued. Planning is underway for the

conference with the theme being “the Wider World of Pre-Hospital Care”. Thanks to Gordon Ingram for leading this following the successful conference in 2023. We hope all will support the conference.

Office.

The office team under the superb leadership of Beth have continued to deliver on key workstreams showing great flexibility of working. Our appreciation, as always is to the FPHC office personnel for their perseverance and dedication to duties during the current challenges.

I would like to thank our membership for their dedication of duties over the past year to provide prehospital immediate medical care for patients and their families.

Dr Andy Smith
Honorary Secretary, Faculty of Pre-hospital Care

Honorary Treasurer's Report



Peter Holden

Honorary Treasurer, Faculty of Pre-Hospital Care

The College accounting year is 31st December annually and we have a choice of either reporting on accounts which closed 9 months ago or reporting on the current situation which has only nine months firm data to September. Given the remarkable accuracy with which the Faculty office team have predicted expenditure over the years it's pertinent to report on the current nine months as we have a firm understanding of the income/expenditure for the final three months and therefore a reasonable confidence in the ultimate outcome. Once the governance changes within the College are complete it may be prudent to review this

I am pleased to report that the Faculty expects to report a small surplus of around £23,000 by the year ending 31 December 2024 assuming there are no surprise unexpected developments. It is not possible to compare this year's accounts with the accounts for the year ended 31 December 2023 as the accounts of IBTPHEM are now incorporated into the FPHC accounts. What is more important is a detailed analysis of the general trends in our expenditure and income.

Fellow officers will be reporting on membership trends and subscriptions form a significant portion of our income, but I want to pay tribute to the very small team of dedicated colleagues who undertake the vital work of Course Endorsement. Course Endorsement not only brings to the Faculty and the wider Royal College of Surgeons of Edinburgh a very significant professional credibility as demonstrated for example at the Manchester Arena Inquiry and now manifest in the new DipMIM examination, but Endorsement generates over 70% of the Faculty income, without which, it could not function. Therefore, I will use this opportunity to encourage those of you who are approached to help in such work to accept the challenge which is rewarding not only for the Faculty but for you professionally.

The FPHC interacts with several external agencies/providers which have an impact upon costings these are kept under tight control by the office; are such as accommodation and catering. Many of these relate to the Pre-Hospital Emergency Medicine National Induction Course held every August which the Faculty oversees and is paid from course fees income. The Faculty is insistent that this course is cost neutral or makes a small surplus, as it bears the risk for a course held on behalf of the four Nations in the delivery of the

key part of the UK training programme for PHEM and negotiations will be ongoing on this matter.

Overall, the Faculty has made a surplus of just under 6% of turnover but it cannot be complacent and it will be inevitable unless there is a change in circumstance that subscriptions will need to rise for 2026 because at 6% operational inflation costs (which is not the same as RPI) will not be covered and for example will take a significant impact from employers National Insurance contributions. Furthermore, if we are to develop the Faculty we have to generate income to fund such work

No treasurer can function without thanking Beth, Sarah and Cori in the Faculty office whose meticulous attention to detail enables the Faculty to operate as successfully as it does on such tight margins in the quest to keep education and professional development within the economic reach of as many colleagues as possible.

Dr Peter Holden
Honorary Treasurer, Faculty of Pre-hospital Care

FPHC Committees and Groups Reports

Pre-Hospital Care Examinations Committee



Dr Laura Bland

Chair, Pre-Hospital Care Examinations Committee

Examiner training and revalidation – the RCSEd educational and psychometrics team have fully implemented the online examiner training package with great success.

FPHC Exam Candidate Numbers for 2024

	2024	2023
FIMC	21	27
FIMC A only	3	4
FIMC B only	8	12
DIMC	192	216
DIMC A only	11	23
DIMC B only	44	27
DRTM	32	29
DRTM A only	2	1
DRTM B only	2	0
DUMC	18	24
DUMC A only	3	1
DUMB B only	0	0
DMIM	20	n/a
Total	356	364

FIMC

Two diets were completed in 2024.

We welcome new leads Dr Nick Foster (OSPE) and Dr Jonathan Whelan (SBA) who have been working to support the set up for the diet in the new year.

We have released some example questions on the website and explored improving candidate feedback and produced the data to support this.

There has been discussion with RCSEd about the potential of utilising Pearson Vue centres to hold the FIMC part A.

The College has kindly supported us in updating our equipment for the exam.

The College have kindly offered the possibility of incorporating an external assessor to improve transparency of the assessment.

DIMC

Two diets were completed in 2024.

We welcome Mr Paul Gates as DIMC Deputy Convener, supported by leads Mr Conor Morgans (OSPE) and Dr Clare Bosanko (SBA).

With approval from the RCSEd, we have decreased the number of DIMC OSPE circuits from three to two on two days of the exam week. This was required to decrease examiner fatigue and minimise risk of error.

DipMIM

A mock exam was held in January 2024 with the inaugural diet in summer 2024. The incredible success of this first diet has led the examinations committee to look to increase the exam from once to twice yearly from January 2026. The College has been approached regarding this.

The work by Dr Paul Hunt and Dr Andy Smith on this has been outstanding. Dr Paul Hunt continues as Deputy Convener, with thanks.

DUMC

The fifth diet of the DUMC was run in September.

Dr Simon Abrams, Chair of Urgent Health UK, which represents 65% of the population through its member organisations, attended the diet looking to help aide in decreasing barriers to potential candidates.

Professor Colville Laird continues as Deputy Convener, with thanks.

DRTM

The annual diet was held in April, followed by the Retrieval Conference in Glasgow. The diet was fully subscribed.

Dr Neil Hughes continues as Deputy Convener, with thanks.

Dr Laura Bland
Chair, FPHC Examinations Committee

Training and Standards Committee



Dr David Bruce

Chair, Training and Standards Committee

The Training and Standards (T&S) Committee have continued to assess pre-hospital care (PHC) courses for FPHC Endorsement in 2024 and are up to date with reviews. There has been increasing interest in endorsement and this has hopefully been partially driven by the formative nature of the process which aims to improve standards of pre-hospital care training. A number of training providers are currently drafting their applications.

Following an open advertising process, I am delighted to welcome 3 new members to the T&S Committee: Graham Pluck, an EM and PHEM Consultant; Martin Eccles, an EM Nurse with extensive pre-hospital experience; and Adam Turner, a Paramedic who works with LIVES and SARAID. All of the new members will bring different experiences to the committee and reflect the multi-disciplinary nature of the Faculty.

There remain three levels of support for courses. Firstly, where the concept of a programme is supported; secondly where the content is endorsed; and thirdly where the content and delivery are endorsed. There is also an endorsement assessment matrix for overseas courses which allows slightly greater flexibility informed by local constraints. The endorsement process for most courses includes a review of all the course materials, delivery, course policies, including assessment, instructor identification and training; it usually includes a visit to the training location during a course.

Courses are reported upon using structured matrices and templates and these have been updated slightly during the year. The T&S Committee agreed that a turnround time/SLA for the production of an endorsement assessment report should be 3 months after the receipt of all appropriate supporting documentation. A further policy change was the waiving of the re-endorsement fee for training providers who exceeded a set annual threshold of FPHC financial contributions from the issue of certificates or other activity.

In addition, the committee agreed a 'Russian Doll' fee structure. Training providers often deliver a linked set of courses building upon one another, for example at Basic, Intermediate and Advanced Level. Since these courses inevitably share some material in

terms of content, and are underpinned by common training provider policies, the work involved in endorsement assessment is less. In order to reflect the reduced workload, a Russian Doll approach has been agreed for endorsement fee structures. A full endorsement fee is charged for the 1st course but there is a percentage reduction in the fee charged for endorsement assessments of subsequent, related courses. The exact reduction will reflect the reduced work required for the subsequent assessment(s); no precise percentage is set in advance, but the policy establishes the principle.

Two potentially misleading course advertisements relating to endorsement were brought to the attention of the FPHC this year and the training providers were immediately contacted. On both occasions, the problem lay with interpretation rather than malpractice and the training providers provided detailed explanations and dealt with the issue promptly.

The Committee was very proud to hear that Duncan Tripp, one of our members, had won the This Morning Emergency Services Award at the Pride of Britain Awards 2023 for his courage and medical care during a 6-hour rescue on Ben Nevis in snow and ice.

In summary, the T&S Committee continue with their efforts to improve PHC training through formative assessment and guidance. I am grateful to my colleagues on the Committee and also for the invaluable support of the FPHC Office staff.

Dr David Bruce
Chair, Training and Standards Committee

Clinical Standards Committee



Dr Charlotte Haldane

Chair, Clinical Standards Committee

Work has been ongoing to refresh and write new consensus documents.

- Extrication following a Motor Vehicle Collision Consensus Statement completed and published
- Traumatic Cardiac Arrest Position Statement completed and ready for publishing
- Exertional Heat Illness Consensus Statement completed and ready for publishing
- Crush Injury Consensus statement nearing completion

Other ongoing work streams include.

- Pre-hospital US Consensus Statement
- Pelvic Binder Consensus statement rewrite
- Obstetrics consensus statement rewrite
- Police in specialist roles manual
- Fire services manual

After a successful recruitment drive for additional members, I was pleased to welcome Rachel Edwards, Jonathan Cooper, Christopher Boyle and Andrew Gant to the Committee.

I wish to extend my thanks to Lorraine Greasley, who has stepped down from the Committee, for all their support and contributions, their efforts have been greatly appreciated.

Dr Charlotte Haldane

Chair, Clinical Standards Committee

Communications Committee



Dr Daniel Heritage

Communications Committee

The communications committee was reinstated in August 2023 after a dormant period. Since this time, the committee have begun to support the FPHC Chair, Faculty office and the RCSEd Marketing and Communication team with creation and distribution of content being sent to members.

Committee activities:

- Creation of an article for the March 2024 edition Surgeon's News magazine. The article congratulated Dr Duncan Tripp and Mr Victor Hoffer on their respective Pride of Britain award and Star of Life award, for outstanding contribution to pre-hospital care.
- Supporting the communications for the launch of 'Clinical Response to Major Incidents' (CRMI) resources on the FPHC website.
- Writing articles for FPHC newsletter, highlighting the publishing of the updated consensus statement on 'Extrication following a Motor Vehicle Collision' and a summary of the 2024 International Nursing Conference.
- Supporting the press release for the updated level 8 Consultant Practitioner regulations

Dr Daniel Heritage
Communications Committee

Conference Committee



Mr Gordon Ingram

Conference Lead

The organisation of the 2025 FPHC conference is well underway with a great line up of speakers being sourced. The theme of the conference is the 'The Wider World of Pre-Hospital Care'.

We are looking forward to the conference and once again providing an event focusing on shared learning and engagement from multi-disciplinary teams.

The conference will take place on the 10th & 11th November 2025 at the Royal College of Surgeons of Edinburgh.

Mr Gordon Ingram
Conference Lead

Paramedic and Nursing Group



Mr Martin Esposito

Co-Chair, on behalf of the Paramedic and Nursing Group

Both Clare Fitchett and I were elected as paramedic representatives in April 2024. We would like to pass on our thanks to the previous paramedic representatives, Andy Smith and Els Freshwater.

The current Paramedic and Nursing Group consists of the following members:

Martin Eccles – PHEM Nurse / Senior Lecturer – Liverpool John Moores University

Martin Esposito – Consultant Paramedic for Major Trauma – Scottish Ambulance Service

Claire Fitchett – Specialist Paramedic – Hampshire and Isle of Wight Air Ambulance & Trainee ACP John Radcliffe Hospital

Alison Moggach – Advanced Nurse Practitioner – Scottish Ambulance Service

Clare and I have spent the first few months in post liaising with the previous paramedic representatives, the current nursing representatives and FPHC staff. This is with a view to establishing aims and objectives for our period in office with the overall aim to represent the paramedic and nursing membership.

The focus of this group will be to gain a better understanding of the current paramedic and nursing membership, increase membership, encourage paramedic and nursing involvement in all appropriate workstreams of the FPHC and promote the benefits of FPHC membership to our members.

To achieve this, we are currently:

- Working with FPHC staff to gain demographic data in relation to the current membership
- Reviewing the previous paramedic and nursing member survey with a view to establishing this as a biennial survey
- Reviewing FPHC website content

Members of the group have contributed to:

- Examiner duties at the Dip IMC
- Review of draft consensus and position statements

- Attendance and contribution to the Faculty Advisory Board and Executive Committee
- FPHC representation at the International Council of Nurses Advanced Practice Network Conference 2024 which was held in Aberdeen

We look forward to continuing to support the FPHC in 2025.

- Registered Nurse Verification of Prehospital Deaths – discussions ongoing
- Martin Eccles to arrange an informal meeting with FAB group
- Martin Eccles to set up a FAB WhatsApp group for ease of communications

Mr Martin Esposito
Co-Chair, Paramedic and Nursing Group

Regional Advisory Group



Dr Natalie Lonsdale

Chair, Regional Advisory Group

2024 has been a busy year for everyone. The regional chairs continue to support the education and training endeavours in their region.

We have welcomed in three new regional representative teams this year:

-Yorkshire is now led by Jon Richards.

Jon and his team have started running some fantastic evening sessions including one on penetrating trauma and the patient's journey

- West Midlands is now led by Peter Bowles, who works with the WM Care team and has put on some great events this year along with his team. Topics have included research updates, barriers to bystander CPR and airway workshops.

- North West is now led by Jack Lyons and Greg Smith who have set up the 'North West Pre-Hospital Education Forum' and aim to start their first events in the new year.

Good luck and thank you to all the new reps who have joined us and to the current reps who have worked tirelessly to put on events in their regions throughout the year!

Stand out events include the Cambridge Pre-Hospital Care Programme that offers in person and online talks every month with topics including TBI, anatomy in trauma, extrication, paedics and environmental illness.

The Faculty management team work tirelessly in support of the Regional Chair and the individual reps, especially by sharing any events of social media.

We look forward to having as many regional reps as possible attend the FPHC Conference in 2025 to share the good work that is being done.

If you have any events you wish to share or ideas for your region, please get in touch.

Dr Natalie Lonsdale

Chair, Regional Advisory Group

Pre-Hospital Emergency Medicine Trainees' Association Group (PHEMTA)



Dr Stephanie Cowan

Chair, PHEMTA Group

Committee Restructuring

The current PHEMTA committee stood down from their positions as of the 1st October 2024. We have successfully recruited a new committee who have already been busy liaising with the PHEM trainees and setting their priorities and agenda for their upcoming term.

Chair: Dr Celestine Weegenaar

Vice chair: Dr Jack Navein

Education & training: Dr Eimile Howlin

I am very much looking forward to working with this talented group and observing what the new committee achieves and focuses on during their tenure.

PHEMTA Survey

The annual PHEMTA survey provides trainees with an opportunity to express how we can improve the standards of PHEM training. The survey results are presented to the Faculty of Pre-Hospital Care Executive committee, IBTPHEM and PHEM-PAG to the Royal College of Emergency Medicine. We hope that we will be able to find a forum to present the results to the Royal College of Anaesthetists shortly.

The survey 2023-2024 highlighted the excellent supervision trainees were afforded, and the quality of top cover remote advice was particularly emphasised. The volume of work was acceptable to trainees having ample opportunity on shift to complete quality improvement projects, audits and their WPBAs.

This survey demonstrated the previous frustrations with an overburdensome number of workplace-based assessments and curriculum items to evidence is now resolved and this is thanks to the excellent work of everyone involved with designing and implementing the new curriculum. This has been very much appreciated by the current cohort of PHEM trainees.

Opportunities for improvement were highlighted around the geographical variation in teaching and exam preparation as some trainees felt there were opportunities being afforded to some regions not others. Trainees who started their subspeciality training in February rather than August felt at a training disadvantage, often due to the timing of the mandatory phase 1 course and most trainees felt a phase two course is needed. PHEMTA is working hard with IBTPHEM to find ways to improve training in these areas.

National courses

PHEMTA was represented at the phase 1 course where we were able to support delivery of simulation material and present an evening dedicated to discussing PHEM training and what that looks like for trainees.

Committee priorities 2023–2024

1. Website and rebranding

Feedback from trainees demonstrated there can be differing levels of access to information and training opportunities for PHEM trainees depending upon the region that you work in.

PHEMTA have developed a website that can be used to collate and disseminate information and serve as an educational tool as well as a portal for contacting the committee. We are very grateful to now have agreed support from the FPHC to support the ongoing costs associated with this.

2. Training

Following on from the results of the PHEMTA survey we seek to encourage a monthly training day for PHEM trainees. We feel this will redress some of the inequalities in training opportunities and will combat the feeling of isolation. There will be many challenges such as travel expenses and sustainability, but we look forward to working closely with TPDs to overcome these.

3. Phase 2 course

The phase two course was an excellent course for preparing for the Fellowship examination, completing outstanding curricula items, and preparing PHEM consultants of the future. PHEMTA will continue to work with IBTPHEM to be an advocate for restoring and improving the phase two course.

4. Welfare

PHEMTA is particularly committed to promoting trainee welfare. We read with interest the 'Valuing staff, valuing patients' report and are keen to support and implement its recommendations for the betterment of our trainees. The current PHEMTA chair is working with the psychosocial working group to implement the learning from this document.

It has been an honour and a privilege to serve as the PHEMTA chair.

My sincere thanks go to the outgoing PHEMTA committee for their hard work and dedication over their tenure and their commitment to improving both PHEM as a sub speciality and PHEM training.

The committee served as an invaluable source of support and guidance and ensured trainee welfare and training was the central focus of their efforts. The FPHC and IBTPHEM have been responsive and receptive to feedback and input from PHEMTA and I am personally very grateful for the welcome, inclusion and support during my time as chair.

PHEMTA remains committed to representing the views of the current national PHEM trainees and is dedicated to safeguarding their welfare. We aspire to promote and support high standards of training and education and look forward to supporting the Faculty of Pre-hospital care in their endeavours.

Dr Stephanie Cowan,
Chair, PHEMTA

Intercollegiate Board for Training in Pre-Hospital Emergency Medicine (IBTPHEM)



Dr Phil Hyde
Chair, IBTPHEM

The IBTPHEM has had a progressive year of activity and is extremely grateful for the huge support from its member Colleges and Faculties, sub-committees, the FPHC manager and office, FPHC chair and executive.

In January 2024 the IBTPHEM became formally hosted by the FPHC. This has been transformatory, enabling the board to focus their activity on development of national PHEM training, rather than concern about financial sustainability.

The sub-committees of the board have continued to produce, develop and improve the national PHEM training programme. These activities are achieved through thousands of hours of voluntary endeavour from the committee chairs and their committee members. The dedication to this work demonstrated by the PHEM community is wholly inspiring.

The curriculum committee, led by Beth Barton, has maintained the annual required professional reporting to the GMC.

The Training committee, led by Louisa Chan, has maintained and developed the training programme, including significant work on inclusivity, expanding PHEM training locations, the annual assessment panels and the annual national recruitment. The IBTPHEM website continues to be improved, improving dissemination of information. The annual induction course, led by Rod Mackenzie, goes from strength to strength, ensuring that colleagues starting PHEM have a nationally standardised core introduction to safe PHEM practice.

The assessment committee, led by Laura Bland, has continued to successfully produce, develop and govern the Diploma and Fellowship in Immediate Medical Care examinations, enabling the twice-yearly pre-hospital examination weeks to continue thriving.

Output from the PHEM wellbeing, psychosocial and mental health review led by Richard Williams has focused on a peer review training package for 2025.

We were extremely pleased to see Jurgen Klein (previous IBTPHEM examinations committee Chair) and Simon Lewis (previous IBTPHEM training committee Chair) receive the FPHC medal for their contribution to Pre-Hospital Care, including their extensive, sustained and impactful work with the IBTPHEM.

Discussions with NHS England's Workforce, Education and Training Directorate have taken a significant amount of the IBTPHEM's time across 2024. Development of a long-term workforce plan for PHEM is occurring in earnest, led by Rod Mackenzie, and will be utilised to inform ongoing discussion with NHS England about reform of PHEM recruitment to improve access, availability and sustainability. This work is fundamental to the future of PHEM and has been prioritised by the IBTPHEM to be completed in 2025.

Dr Phil Hyde
Chair, IBTPHEM

Student and Trainee Group



Dr Sophie Riley

Chair, Student and Trainee Group

The Faculty of Pre-Hospital Care Student and Trainee Group (STG) executive committee changed roles in October 2024, which was when I commenced the role of chair.

The new executive committee is as follows:

- **Chair:** Dr Sophie Riley
- **Secretary:** Dr Jake Kilmartin
- **Treasurer:** Dr Yvonne O'Neill

Bios on the new committee can be found on the FPHC website:

<https://fphc.rcsed.ac.uk/education-resources/student-hub/about-us>

We would like to express our thanks to the outgoing executive committee, Thomas Burton, Rachel Kiernan O'Donnell and Nathan Anderson.

Over the upcoming year, plans so far include the following:

Elective programme:

- This year we had 85 applications, which included **45 HEMS** elective applications, **39 facilitated** elective applications and **1 international bursary** application.
- Electives were offered to students at the following services:
- **HEMS:** East Anglian Air Ambulance (EAAA), Essex and Herts Air Ambulance (EHAAT), The Air Ambulance Service (TAAS)
- **Facilitated:** London Ambulance Service (LAS), Welsh Ambulance Service (WAS)
- **Looking to the future:** we would like to develop the elective scheme in order to improve the application process and explore the possibility of increasing elective numbers.
- We were like to extend our gratitude to the services who support the FPHC electives.

Finances:

- **Aim:** Improve the funding application process
- Produce a FPHC Student and Trainee Group Funding application guide for university societies to facilitate education activities related to Pre-Hospital Care.

Regional reps:

- In the upcoming months, we will be running re-recruitment of regional reps for the FPHC Student and Trainee group.

Teaching programme:

- **Aim:** Develop teaching programme, combination of virtual and in-person events.

Essay competition:

- **Aim:** to run essay competition in the new year, topic to be confirmed.

If you feel that you could support the FPHC Student and Trainee Group in any way, please do not hesitate to get in touch: **fphcstudentsreps@rcsed.net**

Dr Sophie Riley
Chair, Student and Trainee Group

International Developments



Dr Rob Russell

International Development Lead

In February 2024, the FPHC was represented by Dr Fiona Moore, FPHC Doctor Co-Vice Chair at the Nepal Disaster Medicine and Management International Conference (NEDMMICON) held in Kathmandu. This continued the cooperation with the charity Saving Lives International (SLI) and the Faculty of Disaster Medicine – India and Nepal (FDMIN) that aims to improve training in all phases of disaster response and which has seen Provider and Instructor PHTC Courses established in Chennai, India. The conference was joined by the Minister for Health and Population from the Government of Nepal, the UK Ambassador to Nepal and the Nepal Ambassador to the UK.

Also present were Dr Christina Dale (Immediate Past President of the Faculty of Conflict and Catastrophe Medicine) and Professor David Ross, Dean of the Worshipful Society of Apothecaries (WSoA), which the FPCH is in discussions with to explore areas of common interest and potential cooperation.

NEDMMICON was organised by Dr Ramesh Maharjan, who was one of the first candidates on our first PHTC courses in Chennai in Apr 23 and returned for the instructor course there in Oct 23. He joined Fiona and Christina with Dr Rob Russell as course director to deliver a PHTC course in Kathmandu immediately following the conference. This was a success with excellent feedback. A number of candidates struggled with the MCQ all but one passed the moulage and several more have since passed the MCQ. The final day in Nepal was a trip outside Kathmandu to see local health clinics which gave a fascinating insight into local conditions and the context in which pre-hospital care is carried out in Nepal as well as some spectacular scenery.

In September 2024, Dr Lorraine Greasley returned to the Sri Ramachandra Institute of Higher Education and Research (SRIHER) in Chennai to be course director for a PHTC course with local instructors that were trained on the instructor course there in Oct 23. This again was very well received with several potential new instructors identified.

The intention was for Rob and Andy Smith, Co-chair Paramedic and Nursing Group, to deliver a further instructor course followed by a provider course using the new instructors. Unfortunately, this had to be postponed to an unforeseen clash with Indian medical exam dates. However, in Feb 25, Rob and Dr David Bruce, Chair Training Standards Committee, will travel to Kathmandu to hold an instructor course followed by a provider course before Rob continues onto Chennai to do the same combination of courses at SRIHER. Hopefully this will establish Chennai, and potentially Kathmandu, as independent centres for PHTC which will then only require annual inspection visits.

There are plans for 2-3 other course centres in India and other potential developments in both Nepal and Bhutan. Some other enquiries regarding potential engagement and cooperation with FPHC have been received and are under discussion.

These developments would not have been possible without considerable support from the FPHC Office staff and the Faculty Chair as well as those mentioned above. In particular, Dr Peter Patel, Chair of SLI has been a major driver of this project and David Bruce has continued to lend administrative support since demitting this post to myself.



Dr Rob Russell
International Development Lead

Non-Healthcare Professionals Group



Mr Simon Rogers

Chair, Non-Healthcare Professionals Group

The NHCP group are engaged with the following projects:

- Working on a joint position statement re Public Access Trauma kits (PACT).
- Assisting with the review of the Clinical Skills for Police Officers in Specialist roles manual (D13).
- Close liaison with Figen Murray OBE maintains a good up to date report on the progression of the Terrorism Protection Bill formerly known as 'Martyr's Law', this links in with the Manchester Arena Inquiry.
- We continue to promote FPHC membership and are engaging with the Police, RNLI, Security Industry and First Aid organisations.

Ongoing engagement with the NHCP group around the above projects will continue into 2025.

Mr Simon Rogers

Chair, Non-Healthcare Professionals Group

Diploma in Remote and Offshore Medicine



Mr David Whitmore

DipROM Executive Lead

Whilst the overall number of students is declining (169 in 2017 to circa 55 in 2024), the programme is still popular with Dive Medicine remaining the most popular module. Unfortunately, we have been unable to recruit new tutors to some modules, namely: Teaching and Learning, Evidence and Research in Remote Medicine, and Health and Wellbeing in the Remote Worker. I am pleased to inform this report we have recruited Prof Ian Mollan (RAF) to the Aeromedicine Module. Dr David Bruce has had a caretaker role for the C07 Aeromedicine Module in 2024 and I am grateful to Dr Bruce.

During 2024 6 students have gained the Diploma in Remote and Offshore Medicine and 4 the Certificate in Remote and Offshore Medicine.

We have had discussions with the Programme Committee and others in terms of how we re-structure the programme offered. These discussions have involved academics from other institutions who have reviewed what is currently offered; we have also had preliminary talks with the Faculty of Remote, Rural and Humanitarian Healthcare.

Feeding into this work is the ongoing Faculties Strategic Governance Review being undertaken by the College. At the time of writing this report, the Review and its Recommendations are still to be published. We believe the Review will need to be taken into consideration when we decide how we take the Programme forward, but a number of initiatives are being considered in preparation. In addition, and dependent on the Review, we look forward to working closely with the Faculty of Remote, Rural and Humanitarian Healthcare and also the Worshipful Society of Apothecaries to progress this element of the post graduate education programme of the Faculty of Pre-Hospital Care.

Mr David Whitmore
DipROM Executive Lead

Gibson Chair



Professor David Lockey

Gibson Chair

The Faculty has progressed a number of projects both independently and in collaboration with other relevant organisations. The Clinical Standards Group are now overseeing production of a number of key consensus processes and position statements. We are also involved in the endorsement of documents led by organisations which impact on pre-hospital practice. Examples include the Airway management in patients with suspected or confirmed cervical spine injury (Wiles, M.D., Iloff, H.A et al (2024), *Anaesthesia*, 79: 856–868.) and the ongoing process to update the Association of Anaesthetists Pre-hospital Anaesthesia Guidelines (due out in early 2025). Processes led by the Faculty include an updated position statement on Traumatic Cardiac Arrest, a new process on Exertional Heat Injury and the recently finished Vehicle Extrication work which is just one output of the excellent portfolio of work led by Tim Nutbeam.

We have continued to deliver popular webinars on a variety of pre-hospital topics and always welcome suggestions for future topics.

There is a lot going on in practice development and the development of patient pathways which include a pre-hospital element. We attend and represent the interests of Faculty members on numerous short-and longer-term projects run by other organisations.

Lastly, we look forward to another successful Faculty Conference towards the end of 2025.

Professor David Lockey
Gibson Chair