# FPHC Diploma in Remote & Offshore Medicine Programme Personal Tutor role

Applications are open for the role of Personal Tutor for the FPHC Diploma in Remote & Offshore Medicine Programme.

**About the Programme**

The main aim of the programme is to provide health professionals working in remote, and in some instances potentially hazardous locations, the knowledge and skills to operate effectively in this environment using an evidence-based approach.

To this end, students taking this programme will expect to:

* Acquire and apply theoretical knowledge underpinning effective evidence based clinical care in remote environments.
* Explain and incorporate into clinical care the effects of specific physical environments on the health and well-being of remote workers.
* This programme is aimed at health professionals working in remote and offshore locations internationally. It is intended that students can study part time, online while working.

A role summary is provided below, along with an application form. Interested parties are asked to submit an application form and current CV electronically. The appointment shall be made following a suitable shortlisting and interview process.

The closing date for applications is **5.00pm on Friday 30 September 2021**. All applications and subsequent correspondence should be submitted via email to e.stevenson@rcsed.ac.uk. Applications received after this time will not be accepted.

*The College’s membership is diverse and we aspire to ensure that this diversity is represented through our internal governance and decision-making structures, whether this be via appointed or elected positions. In all cases, we particularly welcome applications or nominations from suitably qualified individuals from protected characteristic groups that are currently underrepresented on College boards, committees or groups, who may bring different experiences, skills and perspectives to our discussions and decision-making. Reasonable adjustments for disability will be implemented for those who require them.*

**Summary of the Role:**

* Monitoring of student progress through each module
* Providing pastoral support to the students
* Provision of advice and guidance for the students on which route is optimal for a given student
* Acting as a point of contact for all students for advice and guidance on all aspects of the programme
* Acting as a point of contact for advice and guidance where a student has failed a module
* Attendance at the on-line annual residential

**Eligibility Criteria:**

* Applicants must be GMC, HCPC or Allied Health Care Practitioners registered
* Applicants should have a background in supporting an on-line/modular educational programme
* Applicants should have experience in working for an educational provider
* Applicants should have good communication and IT skills
* Applicants should have evidence of team working

**Time Commitment:**

It is anticipated that an estimated cumulative commitment of up to 1 day per month will be required.

**SECTION A – PERSONAL DETAILS**

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| --- |
| **\*Surname:** |
| **\*First name:**  | **\*Preferred first name:** |
| **\*Title:**  | **NMC/HCPC/GMC/IMC/GDC Number** (as applicable): |
| **\*Profession:** |  |
| **\*Region** |
| **Name of Workplace:** | **\*Specialty** (if applicable): |
| **Work Address:****Postcode:**  |
| **Home Address:** |
| **Post Code:**  | **College/Faculty Membership Ref Number:**  |
| **Work Phone:**  | **Mobile No:**  |
| **Email:**  |

**SECTION B – PERSONAL STATEMENTS**

Please answer the following question in ***no more than 100*** words:

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| **Question 1:** **Describe yourself and your current roles.** |
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Please answer the following question in ***no more than 250*** words:

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| **Question 2:** **What relevant activity have you undertaken to date that would enable you to be a successful Personal Tutor** **(having regard to the eligibility stated in the role summary)** |
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Please answer the following question in ***no more than 250*** words:

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| **Question 3:** **What attributes would you bring to the role and the programme?** |
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**Nominee’s Declaration:**

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| --- | --- |
| **By submitting this form I agree that I meet the requirements as set out for the role and I confirm that I do not have any conflicts of interest which may affect my ability to undertake the role for the FPHC.** | *(please tick)* |
| **Signature:** *a scanned signature is acceptable* | **Date:** |